

Russell County Schools

Request for Group Field Trips

Date: _____ School: _____

- 1) All drivers are scheduled by calling the bus garage at 866-4844.
- 2) Do not pay the driver yourself.
- 3) No field trips for the last two weeks of school unless on a Saturday.
- 4) Please try to avoid scheduling trips in May.
- 5) All out-of-state or overnight trips must be approved by the Board.

Date of Trip: _____ Number of Students: _____

Leave Time: _____ Return Time: _____

Class or Club: _____

District Nurse notified: Date and Signature: _____

YES will be taking sack lunches Number of Meals _____

YES will be taking sack BREAKFASTS Number of Meals _____

Destination:

Purpose:

Teacher(s), Aide(s) and Chaperone(s):

Scheduled Bus Driver: _____

Charge Cost of Trip to: _____

Principal

Superintendent/Designee