



Russell County Schools Certified Employee Contract Requirements 2021-2022



Name _____ School/Location _____

4 (6 hour) days	Professional Development <i>Agenda and sign in required</i>	24 total hours
5 (6 hour) days	Planning Days <i>Supervisor/Principal approval, sign-in and agenda needed</i>	30 total hours
4 Paid Holidays	Labor Day 9-6-21; Veteran's Day 11-11-21 ; MLK Jr. Day 1-17-22; President's Day 2-21-22	
1 Opening Day	August __, 2021	6 hours
1 Closing Day	May 26, 2022	6 hours
170 Instructional Days		
185 Contract Days		

Professional Development

Date	Title of PD/Workshop Attended	Hours Completed
October 11, 2021	Data Analysis	6
<i>*Maximum 24 hours documented</i>		Total 24 Hours*

Planning Days

Date	Title/Task	Hours Completed
Prior to First Day of School	Online Safe Schools & other required trainings	6
August 12, 2021	New Certified Staff: AM: BOUNCE (half day)/PM: New Teacher Orientation (half day) Remaining Certified Staff: Home School all day	6
March 14, 2022	Built in Planning Day	6
<i>*Maximum 30 hours documented</i>		Total 30 Hours*

You cannot count days as professional development if you were paid a stipend or if you were at a conference on a regular school day. Professional development hours in excess of required 24, may count for planning time. Opening and Closing days can't be listed as planning days as they are separate contract days.

Certified Educator Signature _____ Date _____

Supervisor's Signature _____ Date _____